



LIFELINE'S BIG BOOK FAIR

Illawarra Sports Stadium, Berkeley
Friday 19 to Sunday 21 March 2021
9am to 5pm Fri and Sat / 9am to 4pm Sun

About Lifeline South Coast

Lifeline Volunteer Telephone Crisis Supporters are available 24 hours a day, every day of the year on **13 11 14** and **13 HELP**. Lifeline South Coast Volunteer Crisis Supporters support people nationally by taking over 25,000 telephone calls each year.

The Lifeline South Coast Crisis Support service is funded by sales of recycled clothing and books in the Lifeline Shops and our Big Book Fairs.

Our services in the Illawarra and South Coast include suicide prevention training for people from all walks of life – the general community, caregivers, workers, employers, and health professionals. training in the community.

About Lifeline's Big Book Fair

Lifeline's Big Book Fair is the major fundraising event for Lifeline South Coast. The next Big Book Fair is being held at the **Illawarra Sports Stadium, Berkeley** on **Friday 19, Saturday 20, and Sunday 21 March 2021**.

Lifeline South Coast has a team of dedicated book volunteers who have been sorting, pricing, and storing books for all year in the lead up to the Big Book Fair. These people will become the team leaders at the Fair, but they will need around 100 people to help them over the course of the event.

Some of the positions that are available are as follows:

Set-up and Pack-up Volunteers

Assist with the set-up of tables and display of books on Tuesday 16, Wednesday 17, and Thursday 18 March 2021. The site needs to be cleared and excess books packed up on Monday 22 March 2021.

Event Volunteers

There are several roles available for volunteers during the actual event – Friday 19, Saturday 20, and Sunday 21 March 2021:

- **Customer service/ information volunteers** to assist visitors find what they are looking for, keep the floor clear and safe, and general housekeeping and re-stocking of tables.
- **Cash register operators and assistants.** These roles will mainly be filled with existing volunteers who are already trained in cash handling and eftpos transactions, however applicants with retail experience will also be considered.
- **Tally tables** need to be staffed with volunteers who are good with numbers so that purchases can be tallied before the customer gets to the cash registers. Speed and accuracy are important to keep customers moving as quickly as possible when they are ready to purchase.
- **Customer exit surveys** so that our next Book Fair will be even bigger and better.

Volunteer Book Sorters

Lifeline also needs extra people who are interested in becoming permanent members of our book team at Unanderra. Most of our volunteers work between four and fifteen hours per week in our Book Sorting site at 29 Princes Highway Unanderra. The kind of tasks that would be typical for these roles are as follows:

- Sort books by category and/or author
- Accurately price books for sale in shops and at Lifeline's Big Book Fair
- Pack books into boxes, label and record units and value
- Research the value of items through the Internet and other sources
- Housekeeping of work areas
- Assist in the preparations for Lifeline's Big Book Fair

An understanding of which books are potentially valuable/collectable would be an asset in the book-sorting role. The Lifeline Book Fairs are major fundraisers and these positions play an important role in preparing for the event. Applicants must be willing to participate in our internal training programs.

Please fill out the online application form [here](#).